



IS Systems Development Services Cons/Admin

Administrative Services Division

Job Announcement Code: 14-00002

[Printable Job Announcement](#)

Deadline

January 23, 2014

Salary Information

Starting salary is between \$54,331 and \$99,426 per year depending upon qualifications. (For current state employees, this classification is in pay schedule-range 07-02. Pay upon transfer, demotion or reinstatement is based on the compensation rules applicable to the transaction.) A six-month probationary period is required.

Introduction

The Department of Workforce Development is seeking an IS Systems Development Services Consultant/Administrator in the Bureau of Information Technology Services. This position is located at 201 E. Washington Avenue in beautiful downtown, Madison.

Job Duties

Under general guidance of the ASD/WC/ER/EEDM Applications Development Services Section Chief, this position provides the most advanced level technical expertise for applications professional IS work that supports all phases of systems development life cycle. This positions primary area of responsibility will be Enterprise Electronic Document Management (EEDM). Secondary areas of responsibility will be application development for the Division of Equal Rights (ER), the Division of Workers Compensation (WC) and the Division of Administrative Services (ASD).

Relative to EEDM, this position will be responsible for coordinating the technical activities for Kofax programming related to Optical Character Recognition (OCR), Optical Mark Recognition (OMR) and Intelligent Mark Recognition (IMR). This position will also be responsible for programming related to batch classes, fax input, validation and completion processes for central and remote scanners and upgrade projects for ePower (workflow) and eDOC (Hummingbird) document management systems.

This position functions as a vital member of the Department's IT implementation management team. The position will develop plans, review progress and make technical decisions for the Department's technology projects. This position will lead and participate on work groups developing statewide strategies and standards for the use of new technologies and long-term support across multiple data platforms, network protocols and operating systems. These responsibilities require well-developed communication and organization skills.

Required Knowledge, Skills and Abilities

Knowledge of strategies to involve user in IS systems development process. Knowledge of methods to conduct interviews to gather, assemble, correlate, and analyze facts; draw conclusions there from; devise solutions to assigned problems; and make recommendations. Knowledge of methods to recognize and evaluate information management and procedural problems and recommend solutions. Knowledge of systems analysis processes and techniques. Knowledge of generally accepted business practices. Knowledge of project management, work-plan preparation and project change control. Knowledge of effective verbal communication skills and writing techniques. Knowledge of n-tier system architectures. Knowledge of web based thin client application development. Knowledge of common operating systems including Unix, Windows, and Mainframe OS. Knowledge of IBM compatible equipment and operating systems (desktop). Knowledge of MS SQL Server and Oracle database management systems. Knowledge of SQL, PL/SQL, stored procedures and triggers. Knowledge of graphical user interface (GUI) such as ASPX, HTML, Windows Forms, etc. Knowledge of programming language(s) like Java Script, C#, .NET or Visual Studio (not all but at least one). Knowledge of Document Management Software like IBM Enterprise Content Management, Kofax, Open Text/Humming Bird, ePower workflow, OnBase (not all but at least one). Knowledge of development of web services, windows services and windows communication foundation. Knowledge of software testing and problem solving techniques.

Background Check

Due to the nature of these positions, a criminal background check may be conducted prior to making an offer of employment.

How to Apply

You are required to apply and take an examination online. The exam is available at [WiscJobs](#). Before you begin the on-line exam process, please use the "Preview Exam" feature to determine if you are interested in and qualified for this position.

You will be required to upload a current resume and cover letter in order to be considered for this recruitment. The application materials you submit are considered to be an examination. The materials will be evaluated and scored by a panel of job experts, and the most qualified applicants will be invited to participate in the next state of the recruitment process. Application/examination materials must be completed and finalized online by the deadline date. Questions regarding the examination can be direct to Lisa Buske at 608-266-9310 or LKBJobs@dwd.wisconsin.gov.